

17/33 To discuss matters raised by Parish Clerk/Responsible Financial Officer:

1. Bookkeeping records to date
FH circulated them around Cllrs
2. Internal Control Check(s)
Cllrs deferred these until the next meeting
3. Budget/Precept/Reserves
Cllrs unanimously agreed a 2017/2018 precept of £1900.00. Cllrs unanimously agreed a 2017/2018 expenditure budget totalling £3400.00, as detailed on the finance report. Cllrs unanimously agreed to adopt the YLCA template Reserves Policy.
4. Audits
FH reported that Littlejohns had contacted the External Audit and had no concerns, but commented on the weakness in Risk Management.
 - 4.1 Risk Management
FH reported that the risk assessments had been finalised and placed on file
 - 4.2 Information Commissioners Office
FH reported that she had received a response which was detailed at end of these minutes. The Parish Council unanimously agreed to follow this advice, but would review annually at the APCM.
5. Work Place Pensions
NTR
6. Matters raised by/with Yorkshire Local Council Association
 - 6.1 Recording at meetings policy
Cllrs unanimously agreed to adopt this policy
7. To approve the following payments:

6.1	F Hill	Clerks Salary	£211.83	100364
6.2	HMRC	PAYE	£156.60	100365
6.3	F Hill	Expenses	£60.57	100366
6.4	CJ Atlay	Grass Cutting 2015	£578.00	100367

17/34 To report correspondence received by the council:

1. RDC – E-Planning
RDC had emailed (10Oct16) to ascertain whether it would be possible to send parish consultations that due to the rural location, which does not enjoy high speed broadband, with some Cllrs not having computer/broadband, the preference would be to continue with paper plans.

17/35 To receive matters raised by members:

None

17/36 To confirm the dates of the future meeting(s):

Thursday 16 March 2017

Thursday 04 May 2017 – Annual Parish Meeting,
Annual Parish Council Meeting,
Parish Council Meeting